

# Hope Church Technical Assistant Job Description

## The Hope Tech Assistant:

- Directs the technical needs for a Hope Church campus. Weekly responsibilities include overseeing technical elements for rehearsal and Sunday morning services.
- Leads with a non-anxious presence that encourages volunteers to keep their eyes on the whole of the needs of the service, allowing the most important elements to remain in focus.
- Enables volunteers to own the responsibilities of the technical needs of Hope Church.
- Answers to the Hope Technical Director for accountability, leadership, growth, and responsibilities.

## Responsibilities:

- Oversee campus technical volunteers for sound, video and lighting.
- Provide technical leadership for midweek worship band rehearsal. (2-4 hours, not all campuses have midweek rehearsals)
- Oversee all tech aspects for Campus Sunday service(s) including setup, service and teardown. (6 hours)
- Attend special meetings as necessary and available
- Organize volunteer training sessions/on the job training
- Assist Technical Director in install, improvement projects and troubleshooting for tech as needed during and outside of service times

## Skills:

- Able to have a non-anxious presence in moments of technical issues, service element changes, and other challenges
- Live audio mixing, video and lighting is a plus
- Able to grow with technology and learn new systems when needed
- Able to train and lead volunteers to fully use technical systems
- IT experience a plus